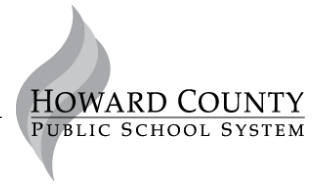


# APPLICATIONS & RESEARCH LABORATORY

10920 Clarksville Pike • Ellicott City, MD 21042 • 410-313-6998 • (F) 410-313-7000 • [www.hcpss.org/arl](http://www.hcpss.org/arl)



January 11, 2017

Dear ARL Parents & Students:

Each school within the Howard County Public School System is required to form an Indoor Environmental Quality Team. The purpose of this team is to conduct formal walk-throughs of the building to determine if there are any areas of need or concern. The team works with the Systemic Environmental Management Team to conduct the review using a standard checklist that is provided to schools.

We had our first semester Indoor Environment Quality, (IEQ) walk-through this past Friday January 6th, 2017. The team consisted of school-based staff, a parent representative, and staff from building services and custodial services departments. This team walked throughout the entire building and checked on various items like cleanliness, condensation, flooring, storage temperature, electrical equipment, water leakage/damage and lighting, to name a few. A complete list of items covered can be found on our website.

During the walk-through, three areas within the building were identified as having potential "suspicious concern" due to observable discoloration on ceiling tiles, walls and /or insulation. Listed below is a summary of findings:

- Closet in room A-9, discoloration/suspicious concern on the wall just under a window.
- Room D-23 the print shop, discoloration/suspicious concern on the ceiling against a wall
- Boiler room, discoloration/suspicious concern on the ceiling

HCPSS Building Services have been notified and responded with immediacy to this concern. They conducted a more thorough analysis and follow up actions have been scheduled.

In addition, each quarter each staff member completes a classroom/area checklist and a sample checklist can be found on our website. We will continue to monitor our school and update our website with information. If you have any questions about these findings, contact me. Please feel welcome to visit our ARL website at <http://arl.hcpss.org/environment> for periodic updates.

Sincerely,

Karl J. Schindler, Principal  
Applications & Research Laboratory  
410-313-6998 Phone  
410-971-6448 Cell  
[karl\\_schindler@hcpss.org](mailto:karl_schindler@hcpss.org)  
Strategic | Achiever | Learner | Self-Assurance | Arranger

Follow us on Twitter @HCPSS\_ARL

"Extraordinary Learning Through Experience"